

18th October 2024

Dear Member,

Chamber Annual General Meeting, Friday 8th November, 8:45am, IXL Events Centre, Horizon Lounge, Dallas Burston Polo Club, Southam, CV47 2DL

It is my pleasure to enclose the Notice of the Annual General Meeting of Coventry & Warwickshire Chamber of Commerce AGM, to be held on Friday 8th November 2024.

Should you be unable to attend the meeting you may appoint a duly authorised Company Representative to attend on your behalf, by completing the proxy form found here:

<https://cw-chamber.co.uk/about-us/annual-general-meeting-statutory-accounts/>

In my letter dated 4th of October 2024, the names of the Directors were listed, and Members who have served as a Member of the Coventry & Warwickshire Chamber of Commerce for at least two consecutive years may put themselves forward as Directors. To date, we have received two nominations. The closing date for nominations is Friday 18th October 2024.

Related information to the AGM including its Directors report and accounts can be found here: <https://cw-chamber.co.uk/about-us/annual-general-meeting-statutory-accounts/>

Following on from our AGM you are invited to join us at our Annual Business and Economic Conference from 9:30am – 2:30pm. Find out more about this year's panellists and our keynote speaker, Piers Linney, on our website. <https://www.cw-chamber.co.uk/events/annual-business-economic-conference-2024/>

Yours Sincerely,



Steve Harcourt
Chamber President